

# Town of West Yellowstone

Tuesday, June 18, 2024

West Yellowstone Town Hall, 440 Yellowstone Avenue

The Town Council work session/meeting will be conducted in person and virtually using ZOOM, connect at zoom.us or through the Zoom Cloud Meetings mobile app.

Meeting ID: 893 834 1297.

## WORK SESSION

5:30 PM

FY 2025 Budget

Discussion

## TOWN COUNCIL MEETING

7:00 PM

Pledge of Allegiance

Comment Period

- Public Comment
- Council Comments

Treasurer's & Securities Reports

Purchase Orders #6344 to Rod's Diesel Service, repairs to generator transfer switch, \$7374.00  
#6647 to Yellowstone Log Chinking, paint library and repair ramp, \$19,000.00

Claims

Business License Applications

Consent Agenda

Minutes: **June 4, 2024 Town Council Meeting**

Town Manager & Staff Reports

Police Officer Oaths of Office

- Nicholas Liszka
- Christian Slowinski

Advisory Board Reports

**Public Hearing: Preliminary Budget, FY 2025**

### NEW BUSINESS

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FY 2025 Preliminary Budget

Discussion/Action

Music in the Park 2024 Event Permit

Discussion/Action

- Outside Amplification Permit
- Resolution No. 802, Lift open container ordinance during events
- Waiver of resort tax on band merchandise sold before and after events

Fourth of July Parade & Fireworks 2024 Event Permit

Discussion/Action

- Outside Amplification Permit

Hebgen Basin Fire District Request for Meeting-Resort Tax Funding

Discussion/Action

Board Appointments

Discussion/Action

- Healthcare Services Advisory Board: Kenny Jones
- Planning Board: Chipper Smith-Gallatin County designee, Rob Klatt

Correspondence/FYI/Meeting Reminder

*The Town Council Packet and associated documentation is available online at  
[www.townofwestyellowstone.com](http://www.townofwestyellowstone.com).*



**Policy No. 16 (Abbreviated)**  
**Policy on Public Hearings and Conduct at Public Meetings**

Public Hearing/Public Meeting

A public hearing is a formal opportunity for citizens to give their views to the Town Council for consideration in its decision-making process on a specific issue. At a minimum, a public hearing shall provide for submission of both oral and written testimony for and against the action or matter at issue.

Oral Communication

It is the Council's goal that citizens resolve their complaints for service or regarding employees' performance at the staff level. However, it is recognized that citizens may from time to time believe it is necessary to speak to Town Council on matters of concern. Accordingly, Town Council expects any citizen to speak in a civil manner, with due respect for the decorum of the meeting, and with due respect for all persons attending.

- No member of the public shall be heard until recognized by the presiding officer.
- Public comments related to non-agenda items will only be heard during the Public Comment portion of the meeting unless the issue is a Public Hearing. Public comments specifically related to an agenda item will be heard immediately prior to the Council taking up the item for deliberation.
- Speakers must state their name for the record.
- Any citizen requesting to speak shall limit him or herself to matters of fact regarding the issue of concern.
- Comments should be limited to three (3) minutes unless prior approval by the presiding officer.
- If a representative is elected to speak for a group, the presiding officer may approve an increased time allotment.
- If a response from the Council or Board is requested by the speaker and cannot be made verbally at the Council or Board meeting, the speaker's concerns should be addressed in writing within two weeks.
- Personal attacks made publicly toward any citizen, council member, or town employees are not allowed. Citizens are encouraged to bring their complaints regarding employee performance through the supervisory chain of command. Any member of the public interrupting Town Council proceedings, approaching the dais without permission, otherwise creating a disturbance, or failing to abide by these rules of procedure in addressing Town Council, shall be deemed to have disrupted a public meeting and, at the direction of the presiding officer, shall be removed from the meeting room by Police Department personnel or other agent designated by Town Council or Town Manager.

General Town Council Meeting Information

- Regular Town Council meetings are held at 7:00 PM on the first and third Tuesdays of each month at the West Yellowstone Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana.
- Presently, informal Town Council work sessions are held prior to regular Tuesday meetings and occasionally on other mornings and evenings. Work sessions also take place at the Town Hall located at 440 Yellowstone Avenue.
- The schedule for Town Council meetings and work sessions is detailed on an agenda. The agenda is a list of business items to be considered at a meeting. Copies of agendas are available at the entrance to the meeting room.
- Agendas are published at least 48 hours prior to Town Council meetings and work sessions. Agendas are posted at the Town Offices and at the Post Office. In addition, agendas and packets are available online at the Town's website: [www.townofwestyellowstone.com](http://www.townofwestyellowstone.com). Questions about the agenda may be directed to the Town Clerk at (406) 646-7795 or [eroos@townofwestyellowstone.com](mailto:eroos@townofwestyellowstone.com).
- Official minutes of Town Council meetings are prepared and kept by the Town Clerk and are reviewed and approved by the Town Council. Copies of approved minutes are available at the Town Clerk's office or on the Town's website: [www.townofwestyellowstone.com](http://www.townofwestyellowstone.com).



P.O. BOX 1570

# TOWN OF WEST YELLOWSTONE MONTANA

PHONE: 406-646-7795

FAX: 406-646-7511

info@townofwestyellowstone.com

## PURCHASE ORDER

Date \_\_\_\_\_ Ship Via 5310-430630-369 SB W

Order No. 006644 Department Sewer Operating Fund

TO: Rod's Diesel Service

ADDRESS: 4390 Amber Lane

Idaho Falls ID 83406

PLEASE FURNISH THE TOWN OF WEST YELLOWSTONE WITH:

Quantity	Description
	<u>Cummins Transfer Switch</u>
	<u>Electrical Repair &amp; Placement</u>
	<u>Electricians</u>

Estimated Cost \$ 7,374.<sup>20</sup>

Authorized By [Signature]

Requested By: Jan Brown

VENDOR COPY - White OFFICE COPY - Canary

Rod's Diesel and Generator Service Inc.

4390 Amber Lane  
Idaho Falls ID. 83406

# Invoice

Date	Invoice #
5/30/2024	240544

5310 - 430630 - 369 JB

Bill To
Town of West Yellowstone PO Box 1570 West Yellowstone MT 59758

P.O. No.	Terms	Project
0066421	Net due in 30 days	

Quantity	Description	Rate	Amount
14	Drive to Location Remove control wires remove old transfer switch install new one Cummins transfer switch test ok end	135.00	1,890.00
1	Truck charge	200.00	200.00
1	OTEC 225 amp 480 volts nema 3R	3,247.00	3,247.00
1	Electricians	2,037.20	2,037.20
Please pay from invoice		<b>Total</b>	\$7,374.20

P.O. BOX 1570

# TOWN OF WEST YELLOWSTONE MONTANA

PHONE: 406-646-7795

FAX: 406-646-7511

info@townofwestyellowstone.com

PURCHASE ORDER

#18,500:1000.411259.920

#500:1000.411259.366 *kt*

Date June 13, 2024

Ship Via

Order No. 006647

Department: Public Works/Library

TO: Yellowstone Log Chinking

ADDRESS: PO Box 1484


West Yellowstone, MT 59758

PLEASE FURNISH THE TOWN OF WEST YELLOWSTONE WITH:

Quantity	Description
	#18,500: painting library including replacing boards and power washing
	#500: worked on handicap ramp in the back of the building

Estimated Cost \$ 19,000.00

Authorized By 

Requested By: 

VENDOR COPY - White OFFICE COPY - Canary

1000. 411259. 3060 \$500.00 ✕  
 1000- 411259- 920 \$18,500.00  
 JS

**INVOICE**

Yellowstone Log Chinking  
 PO Box 1484  
 West Yellowstone, MT 59758

yellowstonelogchinking@yahoo.co  
 m  
 +1 (406) 640-0514



Town of West Yellowstone

**Bill to**  
 West Yellowstone Public Library  
 Attn: Michele Des Rochers  
 Town of West Yellowstone  
 P.O BOX 1570  
 West Yellowstone, MT 59758  
 USA

**Ship to**  
 Liz Roos  
 Town of West Yellowstone  
 P.O BOX 1570  
 West Yellowstone, MT 59758  
 USA

**Invoice details**

Invoice no.: 2024-27  
 Terms: Net 30  
 Invoice date: 06/09/2024  
 Due date: 07/09/2024

#	Date	Product or service	Description	Qty	Rate	Amount
1.		<b>Services</b>	<ul style="list-style-type: none"> <li>• YLC TO PRESSURE WASH EXTERIOR OF LIBRARY TO PREP FOR NEW STAIN</li> <li>• YLC TO SCRAPE OFF RESIDUAL CHIPPING AND PEELING PAINT, SAND DOWN AREAS FOR A SMOOTH FINISH, TO PREP FOR THE APPLICATION OF PRIMER TO ENSURE SOLID COVERAGE AND MOISTURE PROTECTION.</li> <li>• YLC TO APPLY CAULKING AROUND THE WINDOWS, DOORS AND SIDING WHERE NEEDED TO WEATHER SEAL BUILDING</li> <li>• YLC TO REPLACE T 11 SIDING WHERE SIDING IS BROKEN AND OR SEVERLY DAMAGED</li> <li>• YLC TO RE-ENFORCE NAILS THROUGH OUT EXTERIOR OF SIDING WHERE NEEDED</li> <li>• YLC TO APPLY 2 COATS OF PAINT TO EXTERIOR OF BUILDING, PER CONTACT THERE WILL BE 3 DIFFERENT COLORS, THIS TO INCLUDE SIDING, TRIM, FACIA, &amp; REAR DECK POSTS</li> <li>• YLC TO REPLACE HANDICAP ENTRANCE RAILING BOARDS WHERE NEEDED, HANDICAP RAMP WOOD AND ATTACHED HAND RAILING PER CUSTOMER REQUEST. YLC WILL SAND</li> </ul>	1	\$19,000.00	\$19,000.00

ANY AREAS NEEDED TO PREP FOR  
STAIN. YLC WILL THEN APPLY 2 COATS  
OF SOLID STAIN TO HANDICAP  
ENTRANCE RAMP AND RAILINGS

2.	<b>MATERIALS</b>	YLC PROVIDED ALL MATERILAS TRIM: OYSTER SHELL HANDICAP RAMP, RAILINGS, AND PATIO BEAMS: MISSION BROWN BODY AND SOFFIT: COLORS SAVED AT WESTMART UNDER YLC WEST YELLOWSTONE LIBRARY	1	\$0.00	\$0.00
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Total **\$19,000.00**

Please Send Payment to Yellowstone Log Chinking at: P.O Box 1484  
West Yellowstone, MT 59758

06/14/24  
16:25:13

TOWN OF WEST YELLOWSTONE  
Claim Approval List  
For the Accounting Period: 6/24

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Report ID: AP100

For dates posted from 06/05/24 to 06/14/24, FSB - Operating account  
\* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
51225		135 Food Roundup	36.14					
	05/21/24	TC Supplies	22.96		LEGIS	1000 410100	220	101000
	05/09/24	Police Supplies	13.18		POLICE	1000 420100	220	101000
51226		266 Utilities Underground Location	34.40					
	4055378 05/31/24	excavation notifications	34.40		WATER	5210 430500	357	101000
51229	E	2964 CITI CARDS	3,752.45					
	05/04/24	Council -Clerk Institute	669.16		LEGIS	1000 410100	370	101000
	05/04/24	Clerk Institute	427.24		LEGIS	1000 410100	370	101000
	05/06/24	Petes Pizza TC	110.05		LEGIS	1000 410100	220	101000
	05/07/24	Court Furniture	1,050.50*		COURT	1000 410360	364	101000
	05/07/24	Clerk Institute	160.12		LEGIS	1000 410100	370	101000
	05/09/24	Clerk Institute	267.12		ADMIN	1000 410210	370	101000
	05/17/24	Office equipment	99.99		LEGIS	1000 410210	212	101000
	05/20/24	Bluehost	15.00		IT	1000 410580	355	101000
	05/21/24	Stamps	340.00		COURT	1000 410360	311	101000
	05/22/24	Supplies	159.87*		ADMIN	1000 410210	220	101000
	05/30/24	MTAssocofPlannersconferenc	325.00		ADMIN	1000 410210	380	101000
	06/04/24	Petes TC	128.40		LEGIS	1000 410100	220	101000
51231		151 Gallatin County WY TS/Compost	1,333.00					
	05/31/24	Household waste	1,333.00		PARKS	1000 460430	534	101000
51233		2845 Kasting, Kauffman & Mersen, PC	16,732.73					
	06/05/24	legal services 5/2-31/24	16,495.00*		LEGAL	1000 411100	352	101000
	06/05/24	misc	1.09		LEGAL	1000 411100	870	101000
	06/05/24	travel	236.64		LEGAL	1000 411100	373	101000
51234	E	2673 First Bankcard	156.62					
	05/21/24	Supplies	27.99		FINADM	1000 410510	220	101000
	05/21/24	Postage	1.63		SEWER	5310 430600	311	101000
	05/21/24	Supplies TC	95.02		LEGIS	1000 410100	220	101000
	05/30/24	Water Supplies	31.98*		WATER	5210 430570	220	101000
51235	E	2673 First Bankcard	1,345.46					
	05/03/24	Fishers tech	57.54		LIBRY	2220 460100	398	101000
	05/06/24	Books	74.26*		LIBRY	2220 460100	215	101000
	05/09/24	Books	60.97*		LIBRY	2220 460100	215	101000
	05/09/24	Books	178.62*		LIBRY	2220 460100	215	101000
	05/13/24	Supplies	16.99*		LIBRY	2220 460100	220	101000
	05/15/24	Membership	14.99		LIBRY	2220 460100	398	101000
	05/15/24	Supplies	159.00*		LIBRY	2220 460100	220	101000
	05/16/24	Westmart supplies	189.22*		LIBRY	2220 460100	220	101000



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	05/20/24	Books	20.28*		LIBRY	2220 460100	215	101000
	05/22/24	Westmart supplie	159.30*		LIBRY	2220 460100	220	101000
	05/25/24	Books	26.17*		LIBRY	2220 460100	215	101000
	05/31/24	Books	142.97*		LIBRY	2220 460100	215	101000
	05/31/24	Books	27.98*		LIBRY	2220 460100	215	101000
	05/31/24	Books	27.99*		LIBRY	2220 460100	215	101000
	06/03/24	Books	190.36*		LIBRY	2220 460100	215	101000
	05/29/24	Books	-1.18*		LIBRY	2220 460100	215	101000
51240		2952 DIS Technologies	801.45					
	14050	06/05/24 Monthly Managed IT	801.45		IT	1000 410580	355	101000
51241		2421 NAPA Auto Parts	622.05					
	05/31/24	Napa Supplies	622.05		STREET	1000 430200	220	101000
51242	E	2673 First Bankcard	1,787.62					
	05/05/24	Travel-Baymont	442.00		POLICE	1000 420100	370	101000
	05/05/24	Uniform boots	294.95		POLICE	1000 420100	226	101000
	05/07/24	Supplies	244.94		POLICE	1000 420100	220	101000
	05/10/24	Supplies	54.99		POLICE	1000 420100	220	101000
	05/14/24	Travel-OldMTInn	235.22		POLICE	1000 420100	370	101000
	05/16/24	Uniform	183.00		POLICE	1000 420100	226	101000
	05/22/24	SmallEquip	182.32		POLICE	1000 420100	212	101000
	05/31/24	SmallEquip	150.20		POLICE	1000 420100	212	101000
51244		2264 MORNING GLORY COFFEE & TEA	35.00					
	359092	06/13/24 Coffee	35.00		POLICE	1000 420230	220	101000
51245		2558 Hebgen Basin Fire District	55,849.00					
	06/01/24	June 2024	48,294.00*		FIRE	1000 420400	357	101000
	06/01/24	June 2024	7,555.00		FIRE	1000 420400	140	101000
51246	E	2673 First Bankcard	7,923.64					
	05/08/24	Apple	5.99		ADMIN	1000 410210	335	101000
	05/08/24	Apple	0.99		ADMIN	1000 410210	335	101000
	05/08/24	CDL Direct.com	249.00		STREET	1000 430200	220	101000
	05/09/24	Park supplies	29.00*		PARKS	1000 460430	220	101000
	05/09/24	Park supplies	52.99*		PARKS	1000 460430	220	101000
	05/09/24	Park supplies	285.20*		PARKS	1000 460430	220	101000
	05/09/24	Park supplies	146.89*		PARKS	1000 460430	220	101000
	05/10/24	Supplies	18.99		STREET	1000 430200	220	101000
	05/13/24	Building Dept Supplies	93.54*		BULDNG	1000 420531	220	101000
	05/13/24	DaysInnBillingsMoldenauer	422.88		WATER	5210 430500	380	101000
	05/15/24	Adobe	19.99		ADMIN	1000 410210	335	101000
	05/15/24	Apple	5.99		ADMIN	1000 410210	345	101000

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Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	05/17/24	Park Supplies	84.79*		PARKS	1000 460430	220	101000
	05/19/24	T-Mobile	137.50		ADMIN	1000 410210	335	101000
	05/22/24	Apple	5.99		ADMIN	1000 410210	335	101000
	05/22/24	Midnight Auto	702.91		WATER	5210 430500	369	101000
	05/22/24	Midnight Auto	702.92		SEWER	5310 430600	369	101000
	05/23/24	Midnight Auto	97.67		WATER	5210 430500	369	101000
	05/23/24	Midnight Auto	97.66		SEWER	5310 430600	369	101000
	05/29/24	Tim's Diesel Repair'15Freightl	4,326.78		STREET	1000 430200	369	101000
	05/29/24	Small Equipment	429.98		PARKS	1000 460430	212	101000
	05/30/24	Apple	5.99		ADMIN	1000 410210	335	101000
51247	E	2673 First Bankcard	954.84					
	05/03/24	Travel Voucher	28.00		HELP	7010 450135	370	101000
	05/03/24	Travel Voucher	86.75		HELP	7010 450135	370	101000
	05/06/24	Travel Voucher	59.75		HELP	7010 450135	370	101000
	05/09/24	Social Supplies	49.18		SOCSER	1000 450135	220	101000
	05/09/24	Help fund Grant	26.95		HELP	7010 450135	790	101000
	05/13/24	Help fund supplies	7.99		HELP	7010 450135	220	101000
	05/13/24	Help fund supplies	24.00		HELP	7010 450135	220	101000
	05/15/24	Social Supplies	409.98		SOCSER	1000 450135	220	101000
	05/16/24	Social Supplies	43.55		SOCSER	1000 450135	220	101000
	05/24/24	Help fund Grant	44.00		HELP	7010 450135	790	101000
	05/28/24	Social Supplies	26.94		SOCSER	1000 450135	220	101000
	05/29/24	Help Fund Grant	88.00		HELP	7010 450135	790	101000
	06/03/24	Travel Voucher	59.75		HELP	7010 450135	370	101000
51249	E	2673 First Bankcard	94.57					
	05/16/24	TransUnionBkgrndck	75.00		POLICE	1000 420100	389	101000
	05/21/24	Supplies	19.57		POLICE	1000 420230	220	101000
51253		3400 Julie Brown	1,965.00					
	06/14/24	Library	225.00*		LIBRY	1000 411259	357	101000
	06/14/24	Rendezvous Ski building	40.00		TRLHD	1000 411256	350	101000
	06/14/24	Town Hall	1,100.00*		TWNHLL	1000 411250	357	101000
	06/14/24	Povah Building	525.00		POVAH	1000 411255	350	101000
	06/14/24	Public Works Shop	75.00*		PARKS	1000 411253	357	101000
51295		3424 Ernesto Romero Rivero	175.00					
	06/12/24	Refund for overpaymentofSumRec	175.00		SUMREC	1000 346051		101000

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51296		3355 Rod's Diesel and Generator	9,680.56					
	240543	05/31/24 AnnualService toGenerators	831.03		SEWER	5310 430630	369	101000
	240543	05/31/24 AnnualService toGenerators	831.04		WATER	5210 430550	369	101000
	240543	05/31/24 AnnualService toGenerators/PD	644.29		POLICE	1000 420100	357	101000
	240544	05/30/24 TransferSwitchElectricalRepair	7,374.20		SEWER	5310 430630	369	101000
51297		42 Fall River Electric	715.11					
	06/05/24	4212007 Sewer Plant	715.11		SEWER	5310 430600	341	101000
51298		3250 Dianna Hansen	20.00					
	06/05/24	Reimburse for Fuel voucher	20.00		HELP	7010 450135	231	101000
51299		999999 LACEY TROWBRIDGE	12.00					
	06/06/24	Jury Service Trowbridge	12.00		COURT	1000 410360	394	101000
51300		999999 ANA CLARA NASIMENTO	12.00					
	06/06/24	Jury Service Nascimento	12.00		COURT	1000 410360	394	101000
51301		999999 KRISTY COFFIN	12.00					
	06/06/24	Jury service Coffin	12.00		COURT	1000 410360	394	101000
51302		999999 PATRICK REITER	12.00					
	06/06/24	Jury Service Reiter	12.00		COURT	1000 410360	394	101000
51303		999999 ROCKY HERMANSON	12.00					
	06/06/24	Jury Service Hermanson	12.00		COURT	1000 410360	394	101000
51304		999999 NANCY MEYER	12.00					
	06/06/24	Jury Service Meyer	12.00		COURT	1000 410360	394	101000
51305		999999 LANETTE BABYLON	12.00					
	06/06/24	Jury Service Babylon	12.00		COURT	1000 410360	394	101000
51306		999999 JOHN COSTELLO	12.00					
	06/06/24	Jury Service Costello	12.00		COURT	1000 410360	394	101000
51307		999999 MICHAEL SLEVIN	12.00					
	06/06/24	Jury Service Slevin	12.00		COURT	1000 410360	394	101000

06/14/24  
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TOWN OF WEST YELLOWSTONE  
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For the Accounting Period: 6/24

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For dates posted from 06/05/24 to 06/14/24, FSB - Operating account  
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Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
51308		999999 EDINE ALEXANDER	12.00					
	06/06/24	Jury Service Alexander	12.00		COURT	1000 410360	394	101000
51309		999999 JOHN STALLINGS	12.00					
	06/06/24	Jury Service Stallings	12.00		COURT	1000 410360	394	101000
51310		999999 TRAVIS WATT	12.00					
	06/06/24	Jury Service Watt	12.00		COURT	1000 410360	394	101000
51311		3236 Nubia Allen	90.00					
	06/06/24	Spanish Interpreter Ornelas	90.00		COURT	1000 410360	350	101000
51312		2586 Waxie Sanitary Supply	1,463.36					
	82517196 06/04/24	Cleaning Supplies	1,463.36*		PARKS	1000 460430	220	101000
51313		2976 Watts Steam Store Rocky Mountain	471.59					
	7212415 06/03/24	PressureWasherrepair	471.59*		STREET	1000 430200	361	101000
51314		3192 Floyd's Truck Center	340.07					
	401057852 05/21/24	Water truck repair	340.07		STREET	1000 430200	369	101000
51315		3241 Bridger Analytical Lab	300.00					
	2406123 06/07/24	Water Testing	300.00		WATER	5210 430500	348	101000
51316		40 Jerry's Enterprises	114.01					
	050824-1 05/08/24	Fuel Voucher	56.34		HELP	7010 450135	231	101000
	051424-2 05/15/24	Fuel Voucher	57.67		HELP	7010 450135	231	101000
51317		1061 Lane and Associates	225.00					
	0024 05/18/24	Year's Consortium Fee	225.00		ADMIN	1000 410210	356	101000
51318		2632 WYSEF	500.00					
	24-06 06/11/24	Taste of the Trails	500.00		MAP	2101 410130	398	101000
51319		3305 Dunne Communications, Inc.	322.50					
	27321 06/03/24	Service repairs on mic	322.50		POLICE	1000 420100	362	101000
51320		999999 PAUL CONRAD	970.00					
	06/12/24	Exonerated bond Bridges	970.00		COURT	7469 212401		101000

06/14/24  
16:25:13

TOWN OF WEST YELLOWSTONE  
Claim Approval List  
For the Accounting Period: 6/24

Page: 6 of 7  
Report ID: AP100

For dates posted from 06/05/24 to 06/14/24, FSB - Operating account  
\* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
51321		3431 Abril Garcia	45.00					
	06/12/24	Spanish Interpreter Contreras	45.00		COURT	1000 410360	350	101000
51322		999999 OMAR WARE	1,165.00					
	06/12/24	Exonerated Bond(s) Ware	1,165.00		COURT	7469 212401		101000
51323		3437 T-Mobile	23.61					
	9934594348	06/01/24 Connected Device	23.61		ADMIN	1000 410210	345	101000
51324		3460 Western States Fire Protection	282.96					
	148165	04/04/24 MonitoringServ5/16/24-5/15/24	282.96*		TWNHLL	1000 411250	357	101000
51325		3464 Griffin Plumbing and Heating LLC	547.55					
	143	05/29/24 UPDL repairs	547.55		UPDL	1000 411252	357	101000
51326		3261 Targhee Services	2,128.65					
	42324	04/23/24 Police Vehicle Repairs	1,254.95*		STREET	1000 430200	361	101000
	42024	04/20/24 Police Vehicle Repairs	150.00*		STREET	1000 430200	361	101000
	42024-2	04/20/24 Police Vehicle Repairs	219.95*		STREET	1000 430200	361	101000
	5324	05/03/24 Police Vehicle Repairs	99.95*		STREET	1000 430200	361	101000
	5324-2	05/03/24 Police Vehicle Repairs	120.00*		STREET	1000 430200	361	101000
	52224	05/22/24 Police Vehicle Repairs	283.80*		STREET	1000 430200	361	101000
51327		3200 Yellowstone Log Chinking	19,000.00					
	2024-27	06/09/24 LibraryStaining	18,500.00*		LIBRY	1000 411259	920	101000
	2024-27	06/09/24 LibraryStaining	500.00*		LIBRY	1000 411259	366	101000
51328		2311 Post Register	365.00					
	12107	06/10/24 Help Fund Advertising	365.00		HELP	7010 450135	790	101000
51329		99943 Brenda Phillips	81.26					
	06/13/24	PettyCash Reimbursment	81.26		POLICE	1000 420100	311	101000
51330		3474 DERA AND JESSE	500.00					
	0026	06/13/24 Help fund Grant	500.00		HELP	7010 450135	790	101000
# of Claims			52	Total:	133,094.20			
Total Electronic Claims			16,015.20	Total Non-Electronic Claims	117079.00			

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Fund/Account	Amount
1000 General Fund	
101000 CASH	115,546.11
2101 Marketing & Promotions (MAP)	
101000 CASH	500.00
2220 Library	
101000 CASH	1,345.46
5210 Water Operating Fund	
101000 CASH	2,420.88
5310 Sewer Operating Fund	
101000 CASH	9,722.55
7010 Social Services/Help Fund	
101000 CASH	1,424.20
7469 City Court - Judge Jent	
101000 CASH	2,135.00
<b>Total:</b>	<b>133,094.20</b>

**Town of West Yellowstone**  
**Town Council Meeting**  
**June 4, 2024**

TOWN COUNCIL MEMBERS PRESENT: Mayor Travis Watt, Jeff Mathews, Lisa Griffith, Jeff McBirnie, Brian Benike

OTHERS PRESENT: Town Attorney Jane Mersen, Town Manager Dan Walker, Town Clerk Liz Roos, Finance Director Katie Thompson, Public Services Superintendent Jon Simms

The meeting is called to order by Mayor Travis Watt at 5:00 PM in the Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana.

The meeting is being broadcast over the internet using a program called Zoom.

**WORK SESSION**

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Mayor Watt calls the meeting to order. The purpose of the work session is to discuss the draft update to the zoning code ordinance. Scott Hazelton of Hyalite Engineering presents the draft document. He reports that he has already worked through the document with the Planning Board. Today, he met with a sub committee to discuss the signage portion of the ordinance. They are also working on parking, the cash in lieu process for parking, short-term rentals, and a downtown overlay district. He explains that one of the major changes they made is to move all the supplementary regulations into the main body of the ordinance, so all the applicable regulations for a specific zone are found in the same place. He says he has added over 50 definitions to the code, based on the national planners dictionary. Hazelton summarizes the changes made to the residential and commercial sections of the ordinance. He also addresses a new section for short-term rentals, parking, and additional dwelling units (ADUs). Hazelton encourages anyone that has comments or suggestions to send them to him by email and provides his email address. The Council and staff discuss some of the details of the proposed ordinance and possible language changes. SJ Shepherd, a local business owner, questions the process that is being followed to review and move toward adoption of the final draft. Griffith expresses concern about the recent Planning Board meeting and that community members were not allowed adequate time to comment. Shepherd expresses concerns about the limited opportunity for public comment for such an important ordinance at the Planning Board meeting. Jan Neish of the Island Park News asks about the process to adopt the ordinance and if changes or comments may be incorporated after a certain point. It is explained that they typically have the public hearing at the same meeting as the first reading and if there are substantial changes recommended, another first reading will be held before adoption after the second reading. Chipper Smith, business owner and member of the Planning Board, recommends taking comments from the public after reviewing each section. He suggests taking more time to review each section and sharing all comments with the Planning Board and Council. Walker explains that the staff, consultants, and Planning Board all make recommendations, but the Council is the final decision maker. Hazelton says that at the next Planning Board Meeting, he will provide three versions of the ordinance: a clean copy, a tracked changes copy that shows all changes made so far, and a tracked changes copy that shows changes made between the first and second drafts.

**ACTION TAKEN**

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- 1) Motion carried to approve Purchase Order #6640 to Rocky Mountain Electric for \$65,340.68 for a portion of the street light replacement project. (McBirnie, Benike)
- 2) Motion carried to approve Purchase Order #6641 to Great White Construction for \$300,000.00 deposits for the roofing materials for the Police Station and Museum roof projects. (McBirnie, Benike)
- 3) Motion carried to approve the claims, which total \$488,830.03. (Mathews, McBirnie)
- 4) Motion carried to approve the minutes of the May 21, 2024 Town Council Meeting. (McBirnie, Benike) Griffith is opposed, motion passes.

- 5) Motion carried to approve the site plan for 321 Hayden as presented. (Benike, Griffith)  
McBirnie abstains, motion passes.
- 6) Motion carried to approve the Outside Amplification Permit for the Buffalo Chip Chuck on July 4, 2024 from 3 PM to 5 PM. (Benike, Mathews)
- 7) Motion carried to reappoint Rocky Hermanson and Brad Schmier and also appoint Jerry Johnson to the Cemetery Board for two-year terms. (McBirnie, Mathews)
- 8) Motion carried to appoint Keith Hendrickson to the Planning Board for two years, retroactive to March 22, 2024. (McBirnie, Benike)
- 9) Motion carried to reappoint Sara Mauer to the Tourism Business Improvement District for a term of four years to represent motels with 10-49 rooms. (McBirnie, Griffith)

#### **Public Comment Period**

Aisha Sabir comments about the need for streetlights on north electric from Alley D to Madison Addition. She states that area is very dark at night and there are many employees who live on North Electric and must walk through that area.

#### **Council Comments**

McBirnie says it is exciting to see the new street lights going up. Mathews thanks Finance Director Katie Thompson for her efforts applying for grants

#### **DISCUSSION**

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- 1) Finance Director Katie Thompson explains that the total cost of the project is \$796,159.00, but this amount was not included in the original purchase order.
- 5) Assistant Public Services Director KC Tanner addresses the Council. He explains that the property at 321 Hayden was previously approved to build a two-story structure and allocated sewer connections. The property owner, Jeff McBirnie, has applied to change the application to three stand-alone rental units. The site plan and parking layout has been revised and approved by the Planning Board.
- 9) Chipper Smith explains that he was reappointed (designated) by the Gallatin County Commission for the West Yellowstone Planning Board a couple weeks ago and recently signed an oath of office and sent it back to the County.
- A) **Town Manager & Staff Reports:** Town Manager Dan Walker reports that he received positive comments about the Memorial Day service at Fir Ridge and thanks the Public Services department for their efforts getting the cemetery ready this spring. They received a notice to proceed for the wastewater treatment plant. The official start date was May 28, 2024 and the final completion date is set for November 27, 2025. They are planning an official groundbreaking ceremony for June 14, 2024 at 10 AM. They received the groundwater discharge permit from Montana DEQ today, effective through 6.30.2029. The loans from DNRC to fund the WWTP have closed, Walker thanks Thompson for completing that process. They also received a \$15,000 Planning Grant from the State of Montana that will be used to offset the cost of updating the zoning code. They had an introductory meeting with Thomas Dean & Hoskins, looking forward to working with their firm. Police Chief Mike Gavagan has submitted his letter of resignation, effective December 1, 2024. They will initiate the recruitment process soon.
- B) **Advisory Board Reports:** Mayor Watt reports that they had an unofficial Cemetery Board meeting today, discussed current issues and intend to meet again in July. Board reappointments will occur later tonight.

The meeting is adjourned at 7:50 PM. (McBirnie, Benike)



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Mayor

ATTEST:

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Town Clerk

DRAFT

# TOWN OF WEST YELLOWSTONE

## ON BEHALF OF THE STATE OF MONTANA AND THE TOWN OF WEST YELLOWSTONE

Be it known to all that on this date, **Nicholas Liszka**,  
took the following oath of office:

“I do solemnly swear (or affirm) that I will support, protect and defend the  
Constitution of the United States of America and the Constitution of the State of  
Montana, and the Charter of the Town of West Yellowstone, and that I will  
discharge the duties of my office with fidelity (so help me God).”

Let it be recognized to all that on this date, **Nicholas Liszka**,  
by taking this oath of office was duly sworn in as a Peace Officer for the  
Town of West Yellowstone and the State of Montana.

---

Mayor Travis Watt  
Town of West Yellowstone

---

Date

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Nicholas Liszka  
Police Officer

---

Date



# TOWN OF WEST YELLOWSTONE

## ON BEHALF OF THE STATE OF MONTANA AND THE TOWN OF WEST YELLOWSTONE

Be it known to all that on this date, **Christian Slowinski**,  
took the following oath of office:

“I do solemnly swear (or affirm) that I will support, protect and defend the Constitution of the United States of America and the Constitution of the State of Montana, and the Charter of the Town of West Yellowstone, and that I will discharge the duties of my office with fidelity (so help me God).”

Let it be recognized to all that on this date, **Christian Slowinski**,  
by taking this oath of office was duly sworn in as a Peace Officer for the  
Town of West Yellowstone and the State of Montana.

---

Mayor Travis Watt  
Town of West Yellowstone

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Date

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Christian Slowinski  
Police Officer

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Date





## **Week of 06.10.2024**

- Met with Jane and Dan regarding resort tax audit issue. We still have one business that has not complied with our resort tax audit. Reviewed ordinances, sent information to business, and discussed with resort tax auditor.
- Finished putting together the preliminary budget that is up for adoption on June 18, 2024. (Majority of my week)
- Lead the CIP meeting to go over with staff the FY2025 CIP budget.
- Attended both the Business Improvement Advisory Board meeting along with the Marketing and Promotion Fund Advisory Board meeting.
- Attended the Groundbreaking Ceremony at the WWTP.
- Updated invoice tracker for WWTP. Need to send in approvals to DEQ for new invoices early next week.
- Researched and completed more information for the FY23 audit.



JUNE 14, 2024

TO: Town Manager Dan Walker, Town Council

FROM: Liz Roos, Town Clerk

SUBJECT: Town Clerk Report

- The Local Government Review for West Yellowstone passed on the June 4, 2024. The next step in the process is to elect three citizens on the November ballot to serve on this commission. Filing for these positions opens June 18 and closes August 12, 2024.

GOVERNMENT REVIEW WEST YELLOWSTONE

Vote For 1

TOTAL

FOR	126
AGAINST	59
Total Votes Cast	185

- Montana Division of Motor Vehicles brought their mobile trailer and offered drivers licensing services from Monday afternoon through noon on Friday this week. They were able to renew existing licenses, process out of state transfers, and issue Real ID compliant licenses. Throughout the week, they served 80 people. I renewed my license and upgraded to a Real ID. The entire process took less than ten minutes, so much better than having to do it in Bozeman!
- 
- Posted/prepared for multiple board and staff meetings this week: Business Improvement Advisory Board, Development Review Group, Marketing and Promotions Fund, Healthcare Services Advisory Board.
- Planned and prepared for the Wastewater Treatment Plant Groundbreaking event
- Prepared payroll for 6/14/24.
- Posted and prepared for 6/18/24 Town Council Meeting and 6/20/24 Planning Board Meeting



## Police Department - Department Head(s) Report June 6 – June 12, 2024

### 120 calls for service

- 7 citations issued
  - 26 Warnings
  - 6 Cases Generated
  - 2 Arrests
  - 13 Public Assists
  - 5 Agency Assists
  - 10 Fire/EMS calls
  - 1 Search & Rescue
- 
- Calls included: Traffic Stops, School Resource Officer calls, 911 calls, Citizen Assists, Agency Assists, Abandoned Vehicle, Hit & Run, Parking, Reckless, Search & Rescue, Family Disturbance, Animal Complaints, Suspicious Person/Activity, Lost/Found, Criminal Trespass, Traffic Hazard, Littering and other fun stuff.
- 
- Had a meeting at the PD with two representatives from Senator Jon Tester's office.
  - Attended Community Clean Up at Pioneer Park
  - Two felony arrests occurred this week, including felony assault on a police officer.
  - Attended the CIP meeting
  - Provided a couple hour ride-a-long for two police officers from England. Fascinating and educational to discuss policy, procedures, tactics, and cultural differences in law enforcement.
  - Held a long staff meeting with the officers, followed by training on the new online procedure for doing a felony Request for Prosecution with the county attorney. As we had two felony arrests, we were able to do the training with an existing case.
  - Worked with Fremont County Sheriff's Office on a missing person case.
  - Installed a thermal printer in Officer Sosa's patrol vehicle. He will be switching over to electronic citations next week. I will be ordering the printer's and mounts for the other patrol vehicles so that we can fully switch over to this new method of issuing citations. This was a feature that we ordered in our new CAD/RMS system that was installed in November.
  - I have scheduled both new officers for the Montana Law Enforcement Academy. Currently, one will attend in January 2025 and the other in April 2025. I do have them on a waiting list for the academy in August of this year, so I am hoping to send one in August if possible.
  - Continuing to work on the new 911 agreement with Gallatin County. The most recent version was sent to Jim Doar and Justine Swanson with the County for review. If this passes this step, it would then go to Dan & Jane for review/approval. Progress is being made, and the new agreement is favorable to the WYPD.

- A contractor has been hired to build two walls in the basement of the Town Offices where the PD stuff is stored. This will create a secured evidence area which will stand up in a court challenge.
- The 5K race on Friday night and the half marathon race crazy early on Saturday morning went off well. The runners seemed to have a great time and MOST (not all) drivers of vehicles were patient and understanding.

Until next week, Mike & Brenda

## Social Service Office

### Highlights

**Week of May 31 – June 13, 2024**

- This has been a hectic week with many stranded travelers. We have given vouchers for Gas, Motel and Bus.
- The Lobby Food has been getting much attention with the week, new employees
- Assisted with completing a Senior Food application for MFBN
- Coordinated with our local Police department in arranging a ride for a lady to the Bozeman Warming Hut.
- Dianna guided a young man to receive mental health assistance in Idaho. A police officer had brought his man to our office
- The shower facility has been being used frequently
- Both Dianna and Debbi participated in the Summer Rec counselor's interviews
- Several Emergency Food boxes were given to new residents
- Dianna is still promoting the *Sean Covey* event for June 22
- Town clean-up picnic at Pioneer Park on Friday, June 7<sup>th</sup>
- MFBN did their annual inspection on Monday, June 5<sup>th</sup>. Waiting on results
- Debbi bought a house in Greenville South Carolina
- Placed our food order from MFBN

Dianna Hansen

Debbi Paisley



## Public Services Dept. Bi-Weekly Report: May 30<sup>th</sup> through June 13<sup>th</sup>, 2024

### Work Performed

- Community Cleanup Week.
- Cremain burials at cemetery.
- Maintain casting pond, fix sprinkler system lines, mowing grass, trimming weeds/ trees.
- Grade parkways, sweep streets, fill potholes. York rake operations.
- WW treatment plant continues forward. Bypassing cells, raking solids from Cell B.
- Flush SAS service laterals and mainlines that continue accumulating debris.
- Building maintenance and service calls: ongoing.
- Daily trash/ refuse route: ongoing.
- SAS weekly manhole/ problem areas inspections: ongoing.
- Perform water & WW samples: ongoing.
- Sewer and water systems maintenance: ongoing. Fixing broken lines, Curb-stop requests.
- Continue inventory for the EPA's lead and copper rule/ data entry to meet the October 16<sup>th</sup>, 2024, deadline.
- Vehicle and equipment repairs: ongoing. Utility locates ongoing.
- Respond to vandalism: ongoing.
- Code enforcement and citations issued: ongoing.
- Cross training the PW crew on vehicle maintenance, daily lift stations route, utility locates, water monitoring and testing, equipment, etc.
- Fix damaged castings and signage: ongoing.
- Hauling away abandoned vehicles, cleaning up the inner parks.

### Administrative

- Continue to work with vendors and technicians on fleet updates: ongoing. Chase parts
- Coordinate parts and supplies orders: ongoing.
- Tour WW Treatment Plant w/ WY Airport Officials (6-13).
- Line up burial services and coordinate headstone deliveries w/ monument companies.
- Met with RSCI, Fall River Electric, Plumbers, Roofers, Electricians, HVAC contractors, etc.
- Work with/ meet contractors on project scheduling: ongoing.
- Fill in for staff/ operate equipment/ wrench on equipment.
- Manage current public works staff and seek ways to recruit additional employees: ongoing.
- Met with residents and business owners regarding complaints: ongoing.
- Continue to seek bids for future CIP's, get the ball rolling years in advance.
- Submit departmental reports to the Town Manager.
- Meetings w/ town manager, finance, engineers, gas company, BIAB, DRG.
- Code bills and submit check request: ongoing.
- On-boarding PT/ seasonal staff. Seek additional training opportunities for the crew.
- Evaluate building and infrastructure issues, coordinate repairs as needed.

## Water/Wastewater report

6/10/24: Water/Wastewater rounds. Sewer line inspections making sure everything is flowing and there are no blockages in the main lines. The town is very busy. We have been taking high wastewater flows the high for the week 740,000 GPD and averaging 685,000 GPD.

Water flows have been very high two averaging 950,000 GPD and growing due to the lawn sprinkler systems coming on throughout town.

6/11/24: Water/Wastewater rounds. On the lead& copper inventory we are now starting the field inspections on the water service lines.

Attended a meeting with RSCI, Forsgren, and staff. This is a weekly progress meeting and safety protocol.

Wastewater laboratory samples are taken and delivered to the labs.

Water bacteria samples were taken and have come back from the lab non-detect for total coliform and E-coli bacteria. Water service repaired in parkway A.

6/12/24: Water/Wastewater rounds. Worked on a project that I have been wanting to achieve. With the help of the public work crews, we have opened the old electric generator/ motor building at the dining hall and fixed it up and installed security cameras. If the council and staff have not ever seen it, you should make some time to visit.

Removed all the old scrubs and debris from in front of the library for the new fence to go in.

CIP meeting with senior staff going over projects and progress.

Working on the water quality report for the Town's water system this is in your packet for review.

6/13/24: Water/Wastewater rounds. Wastewater lagoon adjustments on I/P cells / blower maintenance. Met with Jeff Kadlec for a ground inspection around the wastewater facility.

6/14/24: Water/Wastewater rounds. Groundbreaking ceremony at the new wastewater facility.

Finished CCR's water quality report it is now being added to the town web site and public locations and water bills for public notice and sent a copy the DEQ for review.



If you have any questions feel free to contact me.

Jon brown



# Annual Drinking Water Quality Report



## Town of West Yellowstone MT0003136

Annual Water Quality Report for the period of January 1 to December 31, 2023

This report is intended to provide you with important information about your drinking water and the efforts made by the water system to provide safe drinking water.

For more information regarding this report please contact Jon Brown at the Town Office at 406-646-7795. Public Participation Opportunities: You are welcome to attend any of our regular scheduled town council meetings. They are held on the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday each month at the Town Hall at 7 p.m.

### Sources of Drinking Water

The sources of drinking water (both tap water and bottled water) include rivers, lakes, streams, ponds, reservoirs, springs, and wells. As water travels over the surface of the land or through the ground, it dissolves naturally occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity.

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the EPA's Safe Drinking Water Hotline at (800) 426-4791.

Contaminants that may be present in source water include:

- Microbial contaminants, such as viruses and bacteria, which may come from sewage treatment plants, septic systems, agricultural livestock operations, and wildlife.
- Inorganic contaminants, such as salts and metals, which can be naturally occurring or result from urban stormwater runoff, industrial or domestic wastewater discharges, oil and gas production, mining, or farming.
- Pesticides and herbicides, which may come from a variety of sources such as agriculture, urban stormwater runoff, and residential uses.
- Organic chemical contaminants, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, and can also come from gas stations, urban stormwater runoff, and septic systems.
- Radioactive contaminants, which can be naturally occurring or be the result of oil and gas production and mining activities.

In order to ensure that tap water is safe to drink, EPA prescribes regulations that limit the number of certain contaminants in water provided by public water systems. FDA regulations establish limits for contaminants in bottled water which must provide the same protection for public health.

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly and infants can be particularly at risk from infections. These people should seek advice about drinking water from their healthcare providers. EPA/CDC guidelines on appropriate means to lessen the risk of infection by *Cryptosporidium* and other microbial contaminants are available from the Safe Drinking Water Hotline (800-426-4791).

If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. We are responsible for providing high-quality drinking water, but we cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure are available from the Safe Drinking Water Hotline or at <http://www.epa.gov/safewater/lead>.

**Source Water Information for Town of West Yellowstone**  
which is classified as a *Ground Water* system

The source water assessment report for your water system provides additional information on your source water's susceptibility to contamination. To access this report please go to:

<https://deq.mt.gov/water/Programs/dw-sourcewater>

On the webpage look under "4. Make Results of the Delineation and Assessment Available to the Public" and then click on the grey box called "Review Source Water Assessment Reports".

Town of West Yellowstone utilizes the listed water sources below:

<b>Water Source Name</b>	<b>Water Source Type</b>
RAILROAD WELL 3 GWIC 8959	Well
WELL 4 GWIC 297343	Well
WHISKEY SPRINGS	Spring



## Water Quality Test Results Definitions

**Definitions:** The following tables contain scientific terms and measures, some of which may require explanation.

**Action Level:** The concentration of a contaminant which, if exceeded, triggers treatment or other requirements that a water system must follow.

**Avg:** Regulatory compliance with some MCLs is based on running an annual average of monthly samples.

**Level 1 Assessment:** A Level 1 assessment is a study of the water system to identify potential problems and determine (if possible) why total coliform bacteria have been found in our water system.

**Level 2 Assessment:** A Level 2 assessment is a very detailed study of the water system to identify potential problems and determine (if possible) why an E. coli MCL violation has occurred and/or why total coliform bacteria have been found in our water system on multiple occasions.

**Maximum Contaminant Level or MCL:** The highest level of contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.

**Maximum Contaminant Level Goal or MCLG:** The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.

**Maximum residual disinfectant level or MRDL:** The highest level of disinfectant allowed in drinking water. There is convincing evidence that the addition of a disinfectant is necessary for the control of microbial contaminants.

**Maximum residual disinfectant level goal or MRDLG:** The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants.

**N/A:** Not applicable.

**ND:** Not detectable at testing limit.

**Nephelometric Turbidity Unit (NTU)** – Measure of the clarity or cloudiness of water. Turbidity more than 5 NTU is just noticeable to the typical person.

**Picocuries per liter (pCi/L)** – Measure of the radioactivity in water.

**ppb:** micrograms per liter or parts per billion - or one ounce in 7,350,000 gallons of water.

**ppm:** milligrams per liter or parts per million - or one ounce in 7,350 gallons of water.

**Secondary Maximum Contaminant Level (SMCL):** SMCLs are established as guidelines to assist public water systems in managing their drinking water for aesthetic considerations, such as taste, color, and odor. These contaminants are not considered to present a risk to human health at the SMCL.

**Treatment Technique or TT:** A required process intended to reduce the level of a contaminant in drinking water.

The State of Montana DEQ requires us to monitor for certain contaminants less than once per year because the concentrations of these contaminants are not expected to vary significantly from year to year, or the system is not considered vulnerable to this type of contamination. Therefore, some of our data, though representative, may be more than one-year-old.

### Lead and Copper

Lead and Copper	Date Sampled	MCLG	Action Level (AL)	90th Percentile	# Sites Over AL	Units	Violation	Likely Source of Contamination
Copper	09-09-2021	1.3	1.3	0.312	0	ppm	N	Erosion of natural deposits; Leaching from wood preservatives; Corrosion of household plumbing systems.
Lead	09-09-2021	0	15	1	0	ppb	N	Corrosion of household plumbing systems; Erosion of natural deposits.

### Coliform Bacteria

Maximum Contaminant Level Goal	Total Coliform Maximum Contaminant Level	Highest No of Positive	Fecal Coliform or E Coli Maximum Contaminant Level	Total No of Positive E Coli or Fecal Coliform Samples	Violation	Likely Source of Contamination
0	1 positive monthly sample.	2		0	N	Naturally present in the environment.

### Regulated Contaminants

#### Contaminant Group: Inorganic Contaminants

Regulated Contaminants	Collection Year	Highest Level Detected	Range of Levels	MCLG	MCL	Units	Violation	Likely Source of Contamination
Arsenic	2023	2	ND - 2	0	10	ppb	N	Erosion of natural deposits; Runoff from orchards; Runoff from glass and electronics production wastes.
Fluoride	2023	3.60	2.4 - 3.6	4	4	ppm	N	Erosion of natural deposits; Water additive which promotes strong teeth; Discharge from fertilizer and aluminum factories.
Nitrate [measured as Nitrogen]	2023	0.11	.11 - .11	10	10	ppm	N	Runoff from fertilizer use; Leaching from septic tanks, sewage; Erosion of natural deposits.

#### Contaminant Group: Radioactive Contaminants

Regulated Contaminants	Collection Year	Highest Level Detected	Range of Levels	MCLG	MCL	Units	Violation	Likely Source of Contamination
Uranium	2022	0.40	ND - .4	0	30	ppb	N	Erosion of natural deposits.

### Secondary Contaminants

Secondary Contaminant	Collection Year	Highest Level Detected	Range of Levels	SMCL	Units	Likely Source of Contamination and or Reason for Monitoring
MANGANESE	2023	5	0 - 5	50	ppb	Natural sources as well as discharges from industrial uses

Water may naturally have manganese and, when concentrations are greater than 50 ppb, the water may be discolored and taste bad. Over a lifetime, the EPA recommends that people drink water with manganese levels less than 300 ppb and over the short term, EPA recommends that people limit their consumption of water with levels over 1000 ppb, primarily due to concerns about possible neurological effects. Children younger than one year old should not be given water with manganese concentrations over 300 ppb, nor should formula for infants be made with that water for more than a total of 10 days throughout the year.



# TOWN OF WEST YELLOWSTONE

## NOTICE OF PUBLIC HEARING

The Town Council of the Town of West Yellowstone will hold a formal preliminary budget hearing for the fiscal year 2024-2025 budget. Said hearing will be held during the regular Town Council meeting, Tuesday, June 18, 2024, which begins at 7:00 PM. The hearing will be held in the Town Hall Council Chambers, located at 440 Yellowstone Avenue.

The public hearing will review the revenues sources, maintenance, operation, the capital improvement plan, debt payments, and equipment purchases for the general fund, special revenue funds, debt service funds, capital project funds, enterprise funds, and agency fund of the fiscal year 2024-2025 preliminary budget. Final adoption of the 2024-2025 fiscal year budget is anticipated on September 3, 2024.

The proposed preliminary budget is available for public review starting June 14, 2024 at the Town Offices, located at 440 Yellowstone Avenue, West Yellowstone, Montana. Personnel at the Town Offices can be reached at 406-646-7795.







## Town Council Agenda Item Summary Report

<b>Meeting Date:</b> June 18, 2024	
<b>Item Title:</b> FY 24-25 Preliminary Budget	
<b>Submitted By (Name/Title):</b> Katie Thompson, Finance Director	
<b>Discussion Only</b> <input type="checkbox"/>	<b>Discussion/Action</b> <input checked="" type="checkbox"/>
<b>Funding Source:</b>	<b>Budgeted</b> <input type="checkbox"/>
<b>Estimated Date of Completion:</b> June 18, 2024	

### Item Summary

A preliminary budget must be approved before the town can pay any bills after July 1, 2024. This can only be accomplished after a public hearing has been completed. This is just a preliminary budget with many updates that still need discussed and completed. A final budget for the FY24-25 will be adopted either at the August 20, 2024 meeting or the September 3, 2024 meeting.

### Staff Recommendation

Approve the preliminary budget as presented.

### Suggested Motion

I make a motion to approve the FY24-25 preliminary budget as presented.

# EXPOSITION LICENSE & SPECIAL EVENT PERMIT APPLICATION

## Town of West Yellowstone, Montana



Event: Music in the Park 2024 Concert Series

Sponsor Organization: Black Mountain Productions

Sponsor Address: PO Box 1313 West Yellowstone, MT 59758

Contact Person: Katrina Wiese

Contact Phone: 406-539-1713 Fax: \_\_\_\_\_

E-mail Address: president@destinationyellowstone.com

Date(s) of Event: 7/14/23, 7/20/24, 8/2/24, 8/3/24, 8/10/24 & 8/24/24

Location of Event: Pioneer Park

- A. **Event Detail:** Use the attached sheet to describe the event in detail and any special accommodations required from the Town.
- B. **Site Plan:** Detail the physical layout of the event on the attached site plan and return with the application. Provide as much detail and measurements as possible.
- C. **Liability Insurance:** If the event is taking place on public property, please provide a copy of the event's liability insurance naming the Town of West Yellowstone as additionally insured. Liability insurance coverage shall be in the minimum amounts of \$750,000 per claimant/\$1,500,000 per occurrence and include alcohol liability, if applicable. The Town Manager may grant exception to these limits based on general public health, safety and welfare associated with the request for exception, as well as the liability risk and the applicant's ability to pay.
- D. **Vendor List:** If the event includes vendors, provide a list of the names and addresses of all participating vendors 14 calendar days in advance.
- E. **Fees:** The basic fee for an event is \$25. Events that include vendors shall also pay \$25 per vendor for every vendor that does not already hold a business license in the Town of West Yellowstone.
- F. **Resort Tax:** The sponsor of exposition events must post a \$1500 bond in accordance with Chapter 3.12 of the West Yellowstone Municipal Code ([www.codepublishing/MT/WestYellowstone.html](http://www.codepublishing/MT/WestYellowstone.html)). The sponsor and vendors must collect 4% on all resort tax applicable sales and remit to the Town by the 20<sup>th</sup> of the month after the month of the event. All sales, including entrance and participation fees, are subject to resort tax. Please review Chapter 3.12 of the WYMC for further information, including possible exemptions. The bond will be returned within 90 calendar days of remittance of the resort tax.
- G. **Alcohol Consumption:** Public drinking and public display of alcoholic beverages must conform with Section 9.12.020 of the West Yellowstone Municipal Code. The public place where the event will be held must be exempted by resolution of the Town Council before alcoholic beverages may be allowed. Please attach a separate letter addressed to the West Yellowstone Town Council making this request.
- H. **Sound:** Amplified sound may be allowed by obtaining an additional non-fee special permit from the Town Council, in accordance with Section 8.16.020 of the West Yellowstone Municipal Code. If applicable, please attach the Outside Amplification Permit Application.

Event Fee:	\$ <u>25.00</u>	<u>pd 6-4-24</u>	<u>Katrina Wiese</u>
Resort Tax Bond:	\$ _____		Signature of Applicant
Vendor(s) Fee:	\$ _____		6/3/24
Total Due:	\$ _____		Date

Date Received by the Town: 6/4/24 ER

## Event Detail

Please use this sheet to describe your event in detail including expected sales, type of sales, layout, show tents, canopies, fencing, cars, security, toilets, seating, stage, etc. and any special accommodations you are requesting from the Town. Please also address parking, trash collection and disposal, expected number of participants and spectators, signs, alcohol use, and amplified sound (if applicable).

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Black Mountain Productions is a non-profit 501(c)(3) organization whose goal is to bring family oriented live entertainment to West Yellowstone.

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Black Mountain Products owns its own equipment, stage and extensive sound system. Our main focus has always been free live music in the City Park.

---

This year, we are planning 6 quality events, starting with the Annual July 4th concert, and additional productions scheduled on July 20th,

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August 2nd & 3rd, August 10th & August 24th. The 4th of July adds to existing events and is the most highly attended event. The Aug. 2nd & 3rd concerts will

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happen in conjunction with Rod Run weekend, with a goal of attracting more attendance for all activities. This year we added an additional concert in August for a total of 6!

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Current bookings include: July 4th, The Powell Brothers (Country/Rock). July 20th, Lies & Lullabies (Brian Adams/John Mellancamp cover band)

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August 2nd, Tail-hooked (Rock/Country) August 3rd, The Waiting (Tom Petty cover band) August 10th, Slamabama (Rock/Pop/Country)

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August 24th, Austin English+ Band (Country). The concerts will utilize existing public restrooms and trash cans located in or near the Park,

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as well as public parking lots and side streets. The concerts usually have about 300-500 people in attendance in small groups of family and friends.

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The 4th of July event is always the largest, with several thousand in attendance. We plan to use the Chamber trailer again

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for the band's green room/changing room. The stage will be set parallel with the playground, to avoid the line of sight of the fireworks, for the duration of the summer.

---

The sound booth is set up about 20 feet away under a popup tent, and fencing is put up in front of the stage. 2 wood sandwich boards will be placed at the

---

corners of Pioneer Park on the mornings of each concert with large banners announcing a Free Music in the Pioneer Park concert that night.

---

The only Town assistance we ask for is help with the placement of the stage for each event.

---

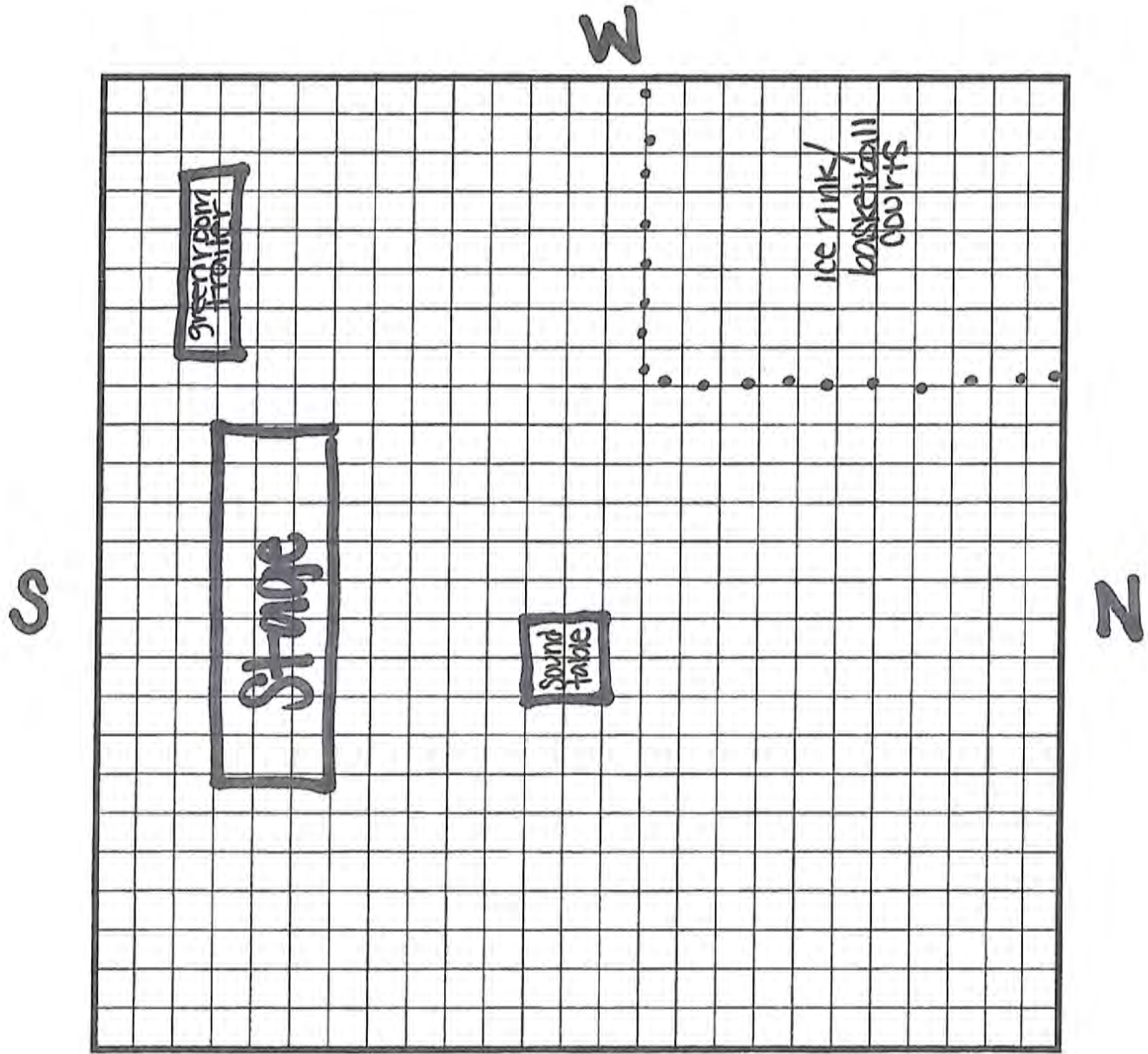
Please see attached requests for open container and amplification requests.

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# SITE PLAN

Event: Black Mountain Productions: Music in the Park Series



Please indicate direction

# E

## VENDING AND SALES

**Complete this section if the event includes sales of any kind.**

**Event:** MUSIC IN THE PARK 2024

**Date(s)** 7/4, 7/20, 8/2, 8/10, 8/24

Attach additional sheets as necessary.

**Primary Sponsor:** \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Type of sales: \_\_\_\_\_

Resort Tax applicable: YES NO

Vendor Name: SJC CONCEPTS LLC

Contact Person: JAMES KILLINGER

Address: 525 GIBBON ST

WEST YELLOWSTONE MT

Phone: 406-646-0020

Type of sales: FOOD TRUCK

Resort Tax applicable: YES NO

Vendor Name: INTERNATIONAL CLUB

Contact Person: SARA GRUBE

Address: 411 N. GEYSER STREET

WEST YELLOWSTONE MT 59758

Phone: 406-640-0586

Type of sales: NONE/FUNDRAISING

Resort Tax applicable: YES NO

Vendor Name: WYS BASKETBALL

Contact Person: NUBIA ALLEN

Address: 411 N GEYSER STREET

WEST YELLOWSTONE MT 59758

Phone: 406-640-2603

Type of sales: NONE/FUNDRAISING

Resort Tax applicable: YES NO

Vendor Name: WYS SKI TEAM

Contact Person: KATIE HOLTZMAN

Address: 411 N. GEYSER STREET

WEST YELLOWSTONE MT 59758

Phone: 406-640-0315

Type of sales: NONE/FUNDRAISING

Resort Tax applicable: YES NO

Vendor Name: WYS FOOTBALL

Contact Person: MARTIN GRUBE

Address: 411 N GEYSER STREET

WEST YELLOWSTONE MT 59758

Phone: 406-209-0934

Type of sales: NON/FUNDRAISING

Resort Tax applicable: YES NO

Vendor Name: WY BOOSTER CLUB

Contact Person: TATIANA SALINAS

Address: PO BOX 369

WEST YELLOWSTONE MT 59758

Phone: 406-640-2752

Type of sales: NONE/FUNDRAISING

Resort Tax applicable: YES NO

Vendor Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Type of sales: \_\_\_\_\_

Resort Tax applicable: YES NO

**FOR OFFICE USE ONLY**

Department	Initials	Date	Comments
Pub Services	SB	6/5/24	
H2O/Sewer	SB	6/5/24	
Fire	SB	6/04/24	
Police	ZM	6/5/24	
Finance	BT	6/11/24	
Administration			

Notes/Conditions: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Approved

Denied

\_\_\_\_\_  
Town Clerk

\_\_\_\_\_  
Date

**ATTACHMENTS**

- Liability Insurance                       Yes                       No                       Waived
- Outside Amplification Permit             Yes                       No                       NA
- Encroachment Application                Yes                       No                       NA
- Open Container Resolution                Yes                       No                       NA
- Resort Tax Bond                             Paid                       Surety                       NA





## Outside Amplification Permit Application Town of West Yellowstone

Event: Music in the Park 2024 Concert Series

Contact Person: Katrina Wiese, Black Mountain Productions

Mailing Address: PO Box 1313 West Yellowstone MT 59758

Email Address: president@destinationyellowstone.com

Phone Number: 406-539-1713

Signature of Property Owner of Record: \_\_\_\_\_

Date(s) of Event: 7/4/24, 7/20/24, 8/2/24, 8/3/24, 8/10/24 & 8/24/24

Location: Pioneer Park

Amplification between the hours of: 4pm and 10:30pm

Description of Event: Music in the Park concerts, produced by Black Mountain Productions in conjunction with the Town and partner organizations, provides free public concerts throughout the summer for residents and visitors. Many of the concerts are part of larger events like the community 4th of July Celebrations and Rod Run.

Signature of Applicant

6/3/2024

Date

### FOR OFFICE USE ONLY

Decision by Town Council:                      Approved                      Disapproved

Conditions: \_\_\_\_\_

Signature of Mayor/Town Manager: \_\_\_\_\_

\_\_\_\_\_ Date



June 3, 2024

West Yellowstone Town Council,

Black Mountain Productions is planning to host a series of concerts in Pioneer Park again during the summer of 2024. We are increasing our concerts from 5, to 6, with the following dates: 7/4/24, 7/20/24, 8/2/24, 8/3/24, 8/10/24 & 8/24/24..

We would like to make the following requests of the Council:

1. In accordance with section 8.16.020 of the West Yellowstone Municipal Code, we would like the Council to approve our application for outside amplification during each of the concerts listed above.
2. Black Mountain Productions would like to allow the consumption of alcoholic beverages in the concert area, see attached diagram attached in the Special Event Permit Application, of Pioneer Park one hour prior to the start time of each show, during each show and one hour after each show concludes. Therefore, we are applying to the Town Council for an exemption to section 9.12.020 of the West Yellowstone Municipal Code. Specifically, we are asking that the Town Council pass a resolution to exempt the concert area of Pioneer Park from the prohibition on public display or public drinking of alcoholic beverages contained in section 9.12.020 of the West Yellowstone Municipal Code on the dates specified above.
3. In accordance with section 5.20.030 of the West Yellowstone Municipal Code, we would like to ask the Council to grant permission to allow the bands that perform in the concerts to sell their CDs, or other related items before, during and after the concert dates on which they perform.

Thank you for your consideration and please contact me if you have any questions.

Katrina Wiese

Music in the Park Committee Board





WESTYEL-06

KRODGERS

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
4/9/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Billings Office Marsh McLennan Agency LLC P.O. Box 30638 Billings, MT 59107-0638	<b>CONTACT NAME:</b> Kristi Rodgers	
	<b>PHONE (A/C, No, Ext):</b> (406) 238-1933	<b>FAX (A/C, No):</b>
<b>E-MAIL ADDRESS:</b> Kristi.Rodgers@MarshMMA.com		
<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
<b>INSURER A:</b> Cincinnati Insurance Company		<b>10677</b>
<b>INSURER B:</b> Montana State Fund		<b>15819</b>
<b>INSURER C:</b>		
<b>INSURER D:</b>		
<b>INSURER E:</b>		
<b>INSURER F:</b>		

**INSURED**

West Yellowstone Montana Chamber of Commerce  
 P.O. Box 458  
 West Yellowstone, MT 59758

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:		X	ENP 0534201	4/14/2024	4/14/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N <input type="checkbox"/>	031022999	1/1/2024	1/1/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

<b>CERTIFICATE HOLDER</b>  Town of West Yellowstone P.O. Box 1570 West Yellowstone, MT 59758	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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WESTYEL-06

KRODGERS

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
4/9/2024

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PRODUCER Billings Office Marsh McLennan Agency LLC P.O. Box 30638 Billings, MT 59107-0638	CONTACT NAME: <b>Kristi Rodgers</b>
	PHONE (A/C, No, Ext): <b>(406) 238-1933</b> FAX (A/C, No):
	E-MAIL ADDRESS: <b>Kristi.Rodgers@MarshMMA.com</b>
INSURER(S) AFFORDING COVERAGE	
INSURER A: <b>Cincinnati Insurance Company</b>	NAIC # <b>10677</b>
INSURER B: <b>Montana State Fund</b>	<b>15819</b>
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED  
West Yellowstone Montana Chamber of Commerce  
P.O. Box 458  
West Yellowstone, MT 59758

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X		ENP 0534201	4/14/2024	4/14/2025	EACH OCCURRENCE \$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000
							MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COM/POP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	DED						\$
	RETENTION \$						\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	031022999	1/1/2024	1/1/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
							E.L. EACH ACCIDENT \$ 100,000
							E.L. DISEASE - EA EMPLOYEE \$ 100,000
							E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

### CERTIFICATE HOLDER

### CANCELLATION

Black Mountain Productions PO Box 1313 West Yellowstone, MT 59758	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Kristi Rodgers</i>





# FREE MUSIC

# IN THE Park

IN PIONEER PARK  
WEST YELLOWSTONE, MONTANA

Join us for the 2024 free Music in the Park Concert Series! This year we have 6 concerts scheduled, starting on July 4. **2024 LINE UP**

**JULY 4** Show starts at 5:00-6:00PM  
Break for Parade 7:00PM until Fireworks  
**THE POWELL BROTHERS**  
(COUNTRY/ROCK)

**JULY 20** Show starts at 6:00PM  
**LIES & LULLABIES**  
(BRIAN ADAMS/JOHN MELLANCAMP COVER BAND)

**AUGUST 2** Show starts at 7:00PM  
**TAIL-HOOKED**  
(ROCK/COUNTRY)

**AUGUST 3** Show starts at 7:00PM  
**THE WAITING**  
(TOM PETTY COVER BAND)

**AUGUST 10** Show starts at 7:00PM  
**SLAMABAMA**  
(ROCK/POP/COUNTRY)

**AUGUST 24** Show starts at 8:00PM  
**AUSTIN ENGLISH + BAND**  
(COUNTRY)



donate now →



PIONEER PARK | WEST YELLOWSTONE - MT



# Resolution No. 802

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WEST YELLOWSTONE, MONTANA TO EXEMPT THE CONCERT AREA OF PIONEER PARK FROM SECTION 9.12.020 OF THE WEST YELLOWSTONE MUNICIPAL CODE, PUBLIC DRINKING PROHIBITED, FOR THE MUSIC IN THE PARK EVENTS DURING THE SUMMER OF 2024**

**WHEREAS**, the Town Council of the Town of West Yellowstone desires to support and encourage events that bring visitors to the Town; and

**WHEREAS**, Black Mountain Productions will be hosting a series of concerts in Pioneer Park on July 4, July 20, August 2 & 3, August 10, and August 24, 2024; and

**WHEREAS**, the Black Mountain Productions desires to allow the consumption of alcoholic beverages in the designated concert area one hour prior to the start of each show, during each show, and one hour after each show;

**WHEREAS**, in accordance with Section 9.12.020, Part B of the West Yellowstone Municipal Code, the Town Council may exempt by resolution a specific area of a public place where an event or activity will be held from the prohibition on public display or public drinking of alcoholic beverages;

**NOW THEREFORE BE IT RESOLVED THAT** the Town Council of the Town of West Yellowstone, County of Gallatin, State of Montana, grants an exemption to Black Mountain Productions from the Public Drinking Prohibition effective one hour prior to the start of each show, during each show, and one hour after each show in the designated concert area as part of the Music in the Park series on July 4, July 20, August 2 & 3, August 10, and August 24, 2024.

**PASSED AND ADOPTED BY THE TOWN COUNCIL FOR THE TOWN OF WEST YELLOWSTONE THIS 18th DAY OF JUNE 2024**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member

ATTEST:

\_\_\_\_\_  
Town Clerk



# EXPOSITION LICENSE & SPECIAL EVENT PERMIT APPLICATION

## Town of West Yellowstone, Montana



Event: Fourth of July Parade & Fireworks

Sponsor Organization: Destination Yellowstone / West Yellowstone Chamber of Commerce

Sponsor Address: 30 Yellowstone Ave West Yellowstone MT

Contact Person: Janna Turner or Katrina Wiese

Contact Phone: 406-641-0096 Fax: 406-646-4977

E-mail Address: janna.turner@ourbank.com / president@destinationyellowstone.com

Date(s) of Event: 07/03/2024 - 07/05/2024

Location of Event: Please see attached map

- A. **Event Detail:** Use the attached sheet to describe the event in detail and any special accommodations required from the Town.
- B. **Site Plan:** Detail the physical layout of the event on the attached site plan and return with the application. Provide as much detail and measurements as possible.
- C. **Liability Insurance:** If the event is taking place on public property, please provide a copy of the event's liability insurance naming the Town of West Yellowstone as additionally insured. Liability insurance coverage shall be in the minimum amounts of \$750,000 per claimant/\$1,500,000 per occurrence and include alcohol liability, if applicable. The Town Manager may grant exception to these limits based on general public health, safety and welfare associated with the request for exception, as well as the liability risk and the applicant's ability to pay.
- D. **Vendor List:** If the event includes vendors, provide a list of the names and addresses of all participating vendors 14 calendar days in advance.
- E. **Fees:** The basic fee for an event is \$25. Events that include vendors shall also pay \$25 per vendor for every vendor that does not already hold a business license in the Town of West Yellowstone.
- F. **Resort Tax:** The sponsor of exposition events must post a \$1500 bond in accordance with Chapter 3.12 of the West Yellowstone Municipal Code ([www.codepublishing/MT/WestYellowstone.html](http://www.codepublishing/MT/WestYellowstone.html)). The sponsor and vendors must collect 4% on all resort tax applicable sales and remit to the Town by the 20<sup>th</sup> of the month after the month of the event. All sales, including entrance and participation fees, are subject to resort tax. Please review Chapter 3.12 of the WYMC for further information, including possible exemptions. The bond will be returned within 90 calendar days of remittance of the resort tax.
- G. **Alcohol Consumption:** Public drinking and public display of alcoholic beverages must conform with Section 9.12.020 of the West Yellowstone Municipal Code. The public place where the event will be held must be exempted by resolution of the Town Council before alcoholic beverages may be allowed. Please attach a separate letter addressed to the West Yellowstone Town Council making this request.
- H. **Sound:** Amplified sound may be allowed by obtaining an additional non-fee special permit from the Town Council, in accordance with Section 8.16.020 of the West Yellowstone Municipal Code. If applicable, please attach the Outside Amplification Permit Application.

Event Fee:	\$ <u>25.00</u>	<u>pk 6/13/24</u>	<u>Janna Turner</u>
Resort Tax Bond:	\$ _____		Signature of Applicant
Vendor(s) Fee:	\$ _____		<u>6/13/24</u>
Total Due:	\$ _____		Date
			Date Received by the Town: <u>6/13/24</u>

## Event Detail

Please use this sheet to describe your event in detail including expected sales, type of sales, layout, show tents, canopies, fencing, cars, security, toilets, seating, stage, etc. and any special accommodations you are requesting from the Town. Please also address parking, trash collection and disposal, expected number of participants and spectators, signs, alcohol use, and amplified sound (if applicable).

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Destination Yellowstone/West Yellowstone Chamber of Commerce's Fourth of July Committee would like to submit this Special Event Permit Application for the Annual Fourth of July Celebration. We are requesting the following permissions, accommodations, and assistance from the Town and it's respective departments:

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1. The use of the south end of Iris Street between Yellowstone Ave and Obsidian St for firework set up and launch area. Trailer with preset shells will be delivered prior to the event on or around June 29, 2024 and placed to the west of Iris Street on the gravel. Big Sky Fireworks Company will rope off the trailer upon delivery.
  2. Town's Public Works to fence off Town Recreation Park at Little Ranger's south to Obsidian St. in order to provide for the required safety zone for firework setup and launch.
  3. Post NO PARKING signs on Yellowstone Ave between Geyser St and Iris St by 9am on July 4, 2024 to ensure adequate time to clear streets of vehicles before firework launch time.
  4. Close off Grizzly Ave beginning at 4pm on July 4, 2024 for parade line up.
  5. Participate and lead parade. Provide road blocks and traffic control. See proposed parade route and road blocks on attached Site Plan.
  6. Water the ground located immediately to the north, south, east, and west of launch zone.
  7. Stand ready to extinguish any firework debris or hot spots.
  8. Provide street sweeper on July 5, 2024 to clean up firework debris on Iris, Yellowstone, & Obsidian.
  9. Waive outside sound and amplification ordinances on July 4, 2024 during the parade and fireworks. Outside Amplification Permit Application is included with Event Permit application packet.
- 
- 
- 
-



**FOR OFFICE USE ONLY**

Department	Initials	Date	Comments
Pub Services			
H20/Sewer			
Fire			
Police			
Finance			
Administration			

Notes/Conditions: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Approved

Denied

\_\_\_\_\_  
 Town Clerk

\_\_\_\_\_  
 Date

**ATTACHMENTS**

Liability Insurance	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Waived
Outside Amplification Permit	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> NA
Encroachment Application	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> NA
Open Container Resolution	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> NA
Resort Tax Bond	<input type="checkbox"/> Paid	<input type="checkbox"/> Surety	<input checked="" type="checkbox"/> NA



WESTYEL-06

KRODGERS

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/9/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Billings Office Marsh McLennan Agency LLC P.O. Box 30638 Billings, MT 59107-0638	CONTACT NAME: <b>Kristi Rodgers</b>		
	PHONE (A/C, No, Ext): <b>(406) 238-1933</b>	FAX (A/C, No):	
	E-MAIL ADDRESS: <b>Kristi.Rodgers@MarshMMA.com</b>		
<b>INSURED</b>  West Yellowstone Montana Chamber of Commerce P.O. Box 458 West Yellowstone, MT 59758	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : <b>Cincinnati Insurance Company</b>		<b>10677</b>
	INSURER B : <b>Montana State Fund</b>		<b>15819</b>
	INSURER C :		
	INSURER D :		
	INSURER E :		

**COVERAGES** **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR	TYPE OF INSURANCE	ADDITIONAL	SUBROGATION	POLICY NUMBER	POLICY EFF	POLICY EXP	LIMITS
LTR		INSD	WVD		(MM/DD/YYYY)	(MM/DD/YYYY)	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> _____ <input type="checkbox"/> _____ GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: _____		<input checked="" type="checkbox"/>	ENP 0534201	4/14/2024	4/14/2025	EACH OCCURRENCE \$ <b>1,000,000</b>
DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>500,000</b> MED EXP (Any one person) \$ <b>5,000</b> PERSONAL & ADV INJURY \$ <b>1,000,000</b> GENERAL AGGREGATE \$ <b>2,000,000</b> PRODUCTS - COMP/OP AGG \$ <b>2,000,000</b> _____ \$ _____							
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ _____ BODILY INJURY (Per person) \$ _____ BODILY INJURY (Per accident) \$ _____ PROPERTY DAMAGE (Per accident) \$ _____ _____ \$ _____
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$ _____						EACH OCCURRENCE \$ _____ AGGREGATE \$ _____ _____ \$ _____
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below		<input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> A	031022999	1/1/2024	1/1/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ <b>100,000</b> E.L. DISEASE - EA EMPLOYEE \$ <b>100,000</b> E.L. DISEASE - POLICY LIMIT \$ <b>500,000</b> _____ \$ _____

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

<b>CERTIFICATE HOLDER</b>  Town of West Yellowstone P.O. Box 1570 West Yellowstone, MT 59758	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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WESTYEL-06

KRODGERS

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/9/2024

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<b>PRODUCER</b> Billings Office Marsh McLennan Agency LLC P.O. Box 30638 Billings, MT 59107-0638	<b>CONTACT NAME:</b> Kristi Rodgers <b>PHONE (A/C, No, Ext):</b> (406) 238-1933		<b>FAX (A/C, No):</b>	
	<b>E-MAIL ADDRESS:</b> Kristi.Rodgers@MarshMMA.com			
<b>INSURED</b>  West Yellowstone Montana Chamber of Commerce P.O. Box 458 West Yellowstone, MT 59758	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>	
	<b>INSURER A :</b> Montana State Fund		<b>15819</b>	
	<b>INSURER B :</b>			
	<b>INSURER C :</b>			
	<b>INSURER D :</b>			
	<b>INSURER E :</b>			

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

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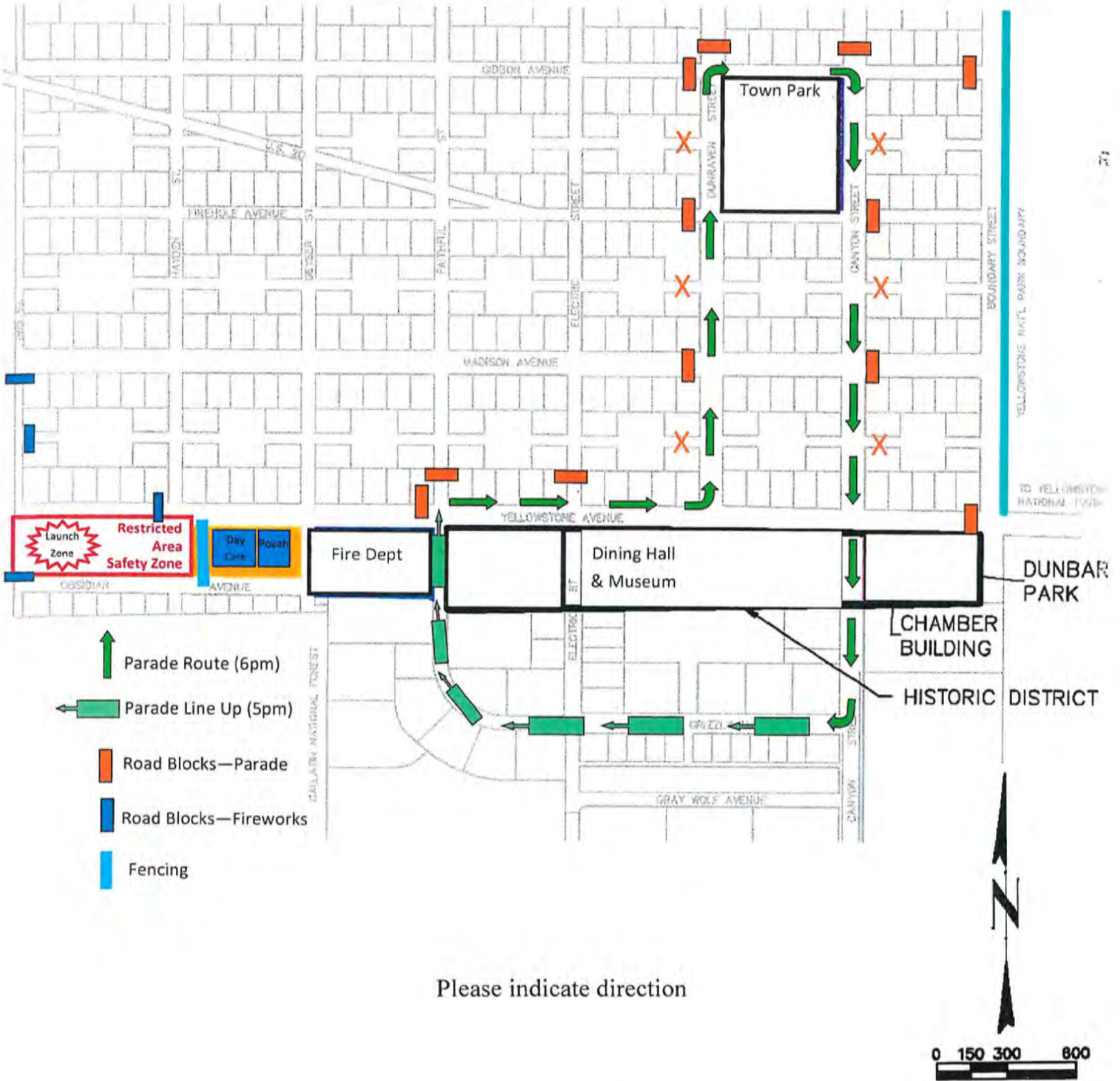
INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
<b>A</b>	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y / <input type="checkbox"/> N	N/A	031022999	1/1/2024	1/1/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ <b>100,000</b> E.L. DISEASE - EA EMPLOYEE \$ <b>100,000</b> E.L. DISEASE - POLICY LIMIT \$ <b>500,000</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

<b>CERTIFICATE HOLDER</b>  Big Sky Fireworks 715 Valleyview Rd Helena, MT 59602	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE <i>Kristi Rodgers</i>
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# SITE PLAN

Event: Fourth of July Parade & Fireworks



## VENDING AND SALES



## Outside Amplification Permit Application Town of West Yellowstone

Event: Fourth of July Parade & Fireworks

Contact Person: Janna Turner / Katrina Wiese

Mailing Address: PO Box 458 West Yellowstone MT 59758

Email Address: janna.turner@ourbank.com

Phone Number: 406-641-0096

Signature of Property Owner of Record: \_\_\_\_\_

Date(s) of Event: July 4, 2024

Location: See attached Site Plan

Amplification between the hours of: 5pm and 11pm

Description of Event: Fourth of July Celebration including Parade and Firework Show provided by Montana Entertainment & Fireworks LLC / Big Sky Fireworks

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Janna Turner  
Signature of Applicant

6/13/24  
Date

### FOR OFFICE USE ONLY

Decision by Town Council:

Approved

Disapproved

Conditions: \_\_\_\_\_

Signature of Mayor/Town Manager: \_\_\_\_\_

\_\_\_\_\_ Date



## Hebgen Basin Fire District

P.O. Box 1508 • West Yellowstone, Montana 59758 • Phone: (406) 646-9094 • Fax: (406) 646-9090

June 4, 2024

Mayor Travis Watt and Council Members  
440 Yellowstone Avenue  
West Yellowstone, MT 59758

RE: Request For Resort Tax Funding meeting.

Mr. Mayor and Council Members, I would like to propose setting up a meeting with 2 members of the Town Council and Dan Walker Town Manager and 2 members of the Hebgen Basin Board of Trustees and myself to discuss the towns contribution in resort tax funding.

### Background

In 2007 the Town Council and the Hebgen Basin Rural Fire District started discussions at the town's request looking at possible ways we could annex the Town of West Yellowstone into the Hebgen Basin Rural Fire District. At that time the cost to the Town for Fire and EMS running their own department was approximately 750,000 which was approximately 37% of what the town collected in resort tax.

In May of 2008 the Town of West Yellowstone and the Hebgen Basin Rural Fire District signed their first Interlocal Agreement at that time the district would receive 450,000 in Resort Tax funding to help offset the cost or tourism-based impacts on the Fire District. This was 22% of the total resort tax collected.

In November of 2010 the Town and Fire District signed a modification of the interlocal agreement which changed the funding structure. In the following Fiscal Years ending 2011-2014, Resort tax contribution was the following of all resort tax collected.

FY ending 2011	17.9%
FY ending 2012	18.7%
FY ending 2013	18.1%
FY ending 2014	17.7%

In November 2015 the Town of West Yellowstone and Hebgen Basin Rural Fire District signed another amended interlocal agreement and changed the funding structure and the Fire District purchased the building.

In May of 2019 a Memorandum of Understanding and Agreement was signed consolidating the payments for both the interlocal agreement and the cost for an additional employee.

### Resort Tax Contribution

FY ending 2021	11.4%
FY ending 2022	13.1%

Under section 5 of our current Interlocal agreement and based on comments made at the April 6 Town Council meeting by Council members, the district requests that both parties sit down and look at rewriting the current funding mechanism outlined in the agreement along with roles and responsibilities in regard to snow removal around fire hydrants. The current funding mechanism outlined is not keeping place with inflation, changes in call volume, societal changes in volunteerism. The other significant change that has been created is the lack of growth. For approximately the last eight years the town has either been in a water or sewer moratorium which means no new construction in town and no new growth in taxable value. New construction drives new tax revenue. Historically and currently calls for service in town equate to greater than 75% of the District Call Volume and tourists equate to 75% of our transports.

I look forward to hearing your answer and look forward to meeting.

Thank You  
Chief Grube





## GALLATIN COUNTY

311 West Main, Rm. 306 • Bozeman, MT 59715  
commission@gallatin.mt.gov

County Commission

Scott MacFarlane  
Zach Brown  
Jennifer Boyer

Phone (406) 582-3000

May 21, 2024

Chipper Smith  
P.O. Box 415  
West Yellowstone, Montana 59758

Dear Mr. Smith,


As of this date we hereby appoint you to the West Yellowstone Planning Board. This is a two-year term that will expire on June 7, 2026.

Enclosed is an Oath of Office. Please stop by the Clerk and Recorder's Office at your earliest convenience to have Clerk and Recorder Eric Semerad administer the Oath, or you may go before a Notary Public and mail the Oath back to us.

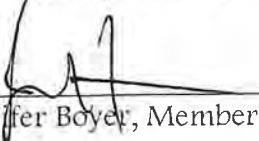
Thank you for your willingness to serve your community in this capacity. If you have any questions, please call our office at 582-3000.

Sincerely,

GALLATIN COUNTY COMMISSION

  
\_\_\_\_\_  
Scott MacFarlane, Chairman

  
\_\_\_\_\_  
Zach Brown, Member

  
\_\_\_\_\_  
Jennifer Boyer, Member

Enclosure  
cc: Clerk & Recorder



Received  
8-28-18 ak

APPLICATION FOR BOARDS AND COMMITTEES

Name Rob Klatt Date 8/28/18

Address 518 Carnelian Court Box 215

City W Yellowstone State MT Zip 59758

Phone (Home): \_\_\_\_\_ (Work): 646-9523 (Cell/Other): 580-2002

E-Mail Address: wybroker@gmail.com

Are you a resident of West Yellowstone? Yes Length of residency in West Yellowstone: 39 years

Board or Committee you are applying for: Town Planning Board

Occupation: Real Estate Broker

Employer: ABM Corp / Berkshire Hathaway Home Services

Have you previously served on a County or City board? Yes

If so, which board, and for how long? P&Z 15 years

Past Memberships and Associations: Citizens for Balanced Use, Rocky MT Elk Foundation

Current Memberships and Associations: Montana Assoc of Realtors, NAR, GAR  
Montana Bowhunters Assoc., Ducks Unlimited

List any relevant qualifications and/or related experience? Attach any additional information or a resumé, if you prefer: Have a BS in Earth Science / Urban Planning  
Was the Gallatin County Planner 1973-1979

What are your primary objectives for serving on this board? Help the town government  
move forward with all the projects resulting from  
new development

References (Individual or Organization):

Jerry Johnson Phone: \_\_\_\_\_

John Costello Phone: \_\_\_\_\_

Greg Forsythe Phone: \_\_\_\_\_

Signature: Robert Klatt Date: 8/28/18

Please return this application to the Town Offices at 440 Yellowstone Avenue, PO Box 1570, West Yellowstone, MT, 59758, or by email to: info@townofwestyellowstone.com. Thank you in advance for your interest.



## APPLICATION FOR BOARDS AND COMMITTEES

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (Home): \_\_\_\_\_ (Work): \_\_\_\_\_ (Cell/Other): \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Are you a resident of West Yellowstone? \_\_\_\_\_ Length of residency in West Yellowstone: \_\_\_\_\_

Board or Committee you are applying for: \_\_\_\_\_

Occupation: \_\_\_\_\_

Employer: \_\_\_\_\_

Have you previously served on a County or City board? \_\_\_\_\_

If so, which board, and for how long? \_\_\_\_\_

Past Memberships and Associations: \_\_\_\_\_

Current Memberships and Associations: \_\_\_\_\_

List any relevant qualifications and/or related experience? Attach any additional information or a resumé, if you prefer: \_\_\_\_\_

What are your primary objectives for serving on this board? \_\_\_\_\_

References (Individual or Organization):

\_\_\_\_\_  
Phone: \_\_\_\_\_

\_\_\_\_\_  
Phone: \_\_\_\_\_

\_\_\_\_\_  
Phone: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Please return this application to the Town Offices at 440 Yellowstone Avenue, PO Box 1570, West Yellowstone, MT, 59758, or by email to: [info@townofwestyellowstone.com](mailto:info@townofwestyellowstone.com). Thank you in advance for your interest.*